ODSA
Omaha
Data Science Academy

CATALOG# G7v2

UPDATED 07/20/26

2027

COURSE CATALOG

PROGRAMS • SCHEDULES • TUITION • POLICIES

ACADEMIC CALENDAR

Fall 2026 - Summer 2027

OMAHA DATA SCIENCE ACADEMY

1402 Jones Street, Suite 220 • Omaha, Nebraska 68102

531-333-3282

canlearnsmart.com

NEBRASKA AUTHORIZATION

Omaha Data Science Academy is authorized to operate by the Nebraska Department of Education through the Commissioner of Education under the provisions of Nebraska Revised Statutes §§ 85-1601 through 85-1658 and Title 92, Nebraska Administrative Code, Chapter 41.

PRACTICAL SKILLS • REAL CONNECTIONS • CONTINUED GROWTH

Regulatory Status and Catalog Notice

NEBRASKA AUTHORIZATION Omaha Data Science Academy is "Authorized to operate and regulated by the Commissioner of Education." ODSA operates under the Nebraska Private Postsecondary Career School Act, Neb. Rev. Stat. §§ 85-1601 through 85-1658, and Title 92, Nebraska Administrative Code, Chapter 41.

This catalog contains the institutional information, program descriptions, schedules, tuition, admission requirements, and student policies in effect for calendar year 2027. The signed Enrollment Agreement and the 2027 Student Handbook are incorporated by reference.

ODSA may update this catalog when necessary. Students will receive written notice of material changes before the effective date, consistent with Nebraska Rule 41. Changes affecting programs approved for VA education benefits will be submitted to the appropriate State Approving Agency before certification when required.

School Contact Information

Legal/ Operating Name	Contemporary Analysis, L.L.C, doing business as Omaha Data Science Academy
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Phone Number	531-333-3282
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Part A — School, Programs, Calendar, and Tuition

The ODSA History and Mission

As data scientists, the founders of the Omaha Data Science Academy (ODSA) have been part of the data science community since D.J. Patil and Jeff Hammerbacher coined the term in 2008. In the beginning, individuals and companies struggled; the field was so new there wasn't structure or clear leadership around how to do projects, who should do them, how to add this capability to companies, or even why capability should be added. There was little talent and even fewer who could help companies understand how to measure talent. There were no peers to support new data scientists or mentors to lead those entering the field. Data scientists were islands in their own companies, trying to find knowledge the best they could. In 2016, a group of data scientists in Omaha decided to build an institution to give direction to the data science community and to help Omaha's companies compete nationally and globally. They formed the ODSA to generate the peers, mentors, and professionals--in short, the data science community--Omaha needs. The ODSA's two-fold mission is to make data science: Accessible: Too often, individuals are unaware that data science is a viable career pathway or believe that only certain educational or professional backgrounds lead to success in the field. Omaha Data Science Academy believes talent and aptitude can come from many different backgrounds and experiences. The rapid growth of data science, analytics, engineering, and artificial intelligence has created demand for skilled professionals across industries. ODSA was established to help expand access to these career opportunities by providing practical, industry-focused training designed to prepare students for technical careers in data and emerging technologies. ODSA recognizes that many successful professionals in data-related fields have entered the industry through nontraditional educational pathways. The Academy provides an opportunity for students to develop technical skills through focused Certificate programs that emphasize applied learning, professional instruction, and workforce readiness.

Sustainable: For the data science community to succeed long term, the ODSA will ensure that:

- Companies with data science teams understand how to use and implement data science into their organizations successfully;
- Individual data scientists' training is relevant, useable from the start, and continuously developed over time;
- The data science community is sustained and grown through peer and mentor networks, meetups, conferences, and career development opportunities.

Only by having companies, individuals, and the wider community work together can data science become a thriving field that will help our city compete globally.

The following schedule reflects the planned instructional calendar for calendar year 2027. ODSA may cancel or postpone a cohort when minimum enrollment is not met or circumstances beyond the Academy's control require schedule changes. Students will be notified promptly of material changes.

Why Choose ODSA?

A practical pathway into data—supported for the whole of your career.

1 Learn from practicing professionals

ODSA instructors are working data professionals who bring current tools, client experience, and real-world examples directly into the classroom.

- **Relevant, applied instruction**
- **Tools used by employers today**
- **Practice grounded in real work**

2 Build a career—not only a résumé

ODSA helps students remain relevant, connected, and supported as they enter the field and continue advancing.

- **Additional training**
- **Yearly conference**
- **Real-world mentors**
- **Quarterly meetups**
- **Online community**
- **Peer support**

What ODSA Provides

ODSA is invested in your short-term and long-term success.

Functional Knowledge

Programming • Data management
Visualization • Machine learning
AI • Data engineering • Management

Continual Learning

Keep developing as a data professional
Approach problems when traditional knowledge does not yield good results

Mentor Network

Practicing professionals
Professors and presenters
Community-focused activities

Peer Network

Classmates • Alumni Network
Practicing professionals
Omaha Data Science Users Group

Career Guidance

Continuing education opportunities
Local career board access
Résumé and LinkedIn assistance

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Career guidance is provided; ODSA does not guarantee employment or job placement.

The following schedule reflects the planned instructional calendar for calendar year 2027. ODSA may cancel or postpone a cohort when minimum enrollment is not met or circumstances beyond the Academy's control require schedule changes. Students will be notified promptly of material changes.



ODSA does not charge an application, enrollment, or registration fee. Tuition includes all required coursework and instructional materials. The signed Enrollment Agreement states the exact tuition and payment method for each student .

Certificates and Course Description

The ODSA prepares individuals for specific career pathways through approved Certificate programs and courses of study. Each program is structured to reflect the common duties and competencies associated with defined career fields. Instruction is delivered by practicing professionals who teach the skills and tools they use in real-world settings every day. Below are the career pathways associated with each approved Certificate program. ODSA programs are non-college-degree (NCD) clock-hour programs.

1. Data Visualization Certificate Non-College Degree (NCD), Clock Hour Program

A Data Visualization Specialist translates complex statistics and data so that business users can better understand them and make data-driven decisions by looking at them.

Common Job Title(s): Data Visualization Specialist, Data Visualization Analyst, or BI Visualization Analyst

Common Job Duties:

- Manage datasets
- Be proficient with data visualization software
- Understand the data's audience and purpose
- Choose the right visualization
- Make visualization easy to read

Required Pre-requisite(s) to Enroll: None

Skill Modules learned in this Certificate:

- Fundamentals of data visualization (Tableau 101) or Power BI (PBI 101)

Duration: 24 hours. Taught 3 hours per night, 2 times per week for 4 weeks.

Cost: $1,950 **Clock Hours:** 24 hours **Weeks:** 4 **Delivery:** In-person or online **Credential:** Certificate

2. Business Intelligence Certificate Non-College Degree (NCD), Clock-Hour Program

Business Intelligence (BI), et al. is a process of inspecting, cleansing, transforming, and modeling data with the goal of discovering useful information, informing conclusions, and supporting decision making.

Common Job Title(s): Data Analyst, Business Intelligence Analyst, Customer Analyst, Research Analyst, or Marketing Analyst.

Common Job Duties:

- Find and collect data using programming (Python or equivalent)
- Store, clean, and prepare data using SQL
- Analyze data for insights
- Create data visualization

Present findings to stakeholders

Required Pre-requisite(s) to Enroll:

Data Visualization Certificate or documented equivalent training or experience, as determined by the ODSA. Skill Modules learned in this Certificate:

Introduction to Python (Python 101)

Data manipulation and management (SQL101)

Duration: 72 hours. Taught 3 hours per night, 2 times per week, for 12 weeks training over 14 weeks.

Cost: $3,900 in addition to the Data Visualization Certificate Cost ($1,950) or $5,850 Total Cost.

Clock Hours: 72 hours **Weeks:** 12 **Delivery:** In-person or online **Credential:** Certificate

3. Data Engineering Certificate Non-College Degree (NCD), Clock Hour Program

A data engineer creates and manages databases for an organization. This involves designing, building, and configuring the database. This also involves monitoring security, setup and maintaining software, and products related to data movement and usage, as well as being the administrator of usage rights to the database.

Common Job Title: Data Engineer

Common Job Duties:

- Understand and install Physical Schema designs for a given Database.
- Database install, patching, high-availability & disaster recovery design, interaction with network and system administrators.
- Debugging and optimization skills.
- Extract, Transform, and Load Data

Required Pre-requisite(s) to Enroll:

Business Intelligence Certificate or documented equivalent training or experience, as determined by the Academy.

Skill Modules learned in this Certificate:

Data Engineering 1 (DBA1 202)

Data Engineering 2 (DBA2 202)

Cloud Solutions and API Integrations (Cloud 202)

Duration: 72 hours. Each module is taught 3 hours per night, 2 times per week, for 4 weeks each.
Cost: $8,550 **Clock Hours:** 72 hours **Weeks**: 12 **Delivery:** In-person or online **Credential:** Certificate

4. Machine Learning Certificate Non-College Degree (NCD), Clock Hour Program

A Data Scientist builds analytics tools that utilize a company's data to provide proactive insights into customer acquisition, operational efficiency, and other key business performance metrics.

Common Job Titles: Data Scientists, ML Programmer/Specialist/Engineer

Common Job Duties:

- Work with product owners, management staff, and/or customers to understand problems they are having
- Work with data engineers, data analysts, programmers, and data visualists to help find and maintain data to be used in modeling
- Build data models including model selection, model interpretation, and model management Present models to staff, management, and users
- Help implement and maintain those models in the enterprise

Required Pre-requisite(s) to Enroll:

Business intelligence Certificate or documented equivalent training or experience, as determined by the ODSA.

Skill Modules learned in this Certificate:

Basic Model Building (Model 202)

Mathematics of Model Evaluation (Eval 202)

Cloud Solutions and API Integrations (Cloud 202)

Duration: 72 hours. Taught 3 hours per night, 2 times per week, for 12 weeks.
Cost: $8,550 **Clock Hours**: 72 Weeks: 12 **Delivery**: In-person or Online
Credential: Certificate

5. Fundamentals of Data Science Certificate Non-College Degree (NCD), Clock-Hour Program

Data Science is wholly different from many professions since it requires command of four distinct pillars of knowledge (Programming, Database, Data Visualization, and Machine Learning) each its own discipline. This additional Certificate, conferred upon students when they have completed both the Business Intelligence Certificate and the ML Certificate, acknowledges the significant time and effort spent learning how these pillars of knowledge work together to solve problems only data science can solve.

Common Job Title: Data Scientist

Common Job Duties:

A data scientist's job is to predict business outcomes so leadership can make proactive decisions and change the outcomes to their advantage e.g., customer churn, cross-sell, up-sell, re-sell, or forecasting. They do this by:

- Creating and managing repositories for data inside the organization

- Manipulate and prepare data for analysis.
- Build and manage models to predict outcomes
- Research potential issues and insight inside the data
- Present findings to non-technical leadership and/or users about their findings
- Implement those models/findings into the enterprise for automation and use at scale.

The Fundamentals of Data Science Certificate is conferred upon students after having completed all of the following:

- Business Intelligence Certificate (which includes the Data Visualization Certificate) ○ 72 hours of class time over 12 weeks
- Machine Learning Certificate
  - ○ 72 hours of class time over 12 weeks
- Data Engineering Certificate
  - ○ 48 hours of class time over 8 weeks

Total Length: 192 hours of class time over 32 weeks.

Total Cost: $20,000. Tuition includes all required coursework and instructional materials. Overlapping instructional content shared across programs is integrated and counted once toward total instructional hours and tuition calculations.

Clock Hours: 192 **Weeks:** 36 **Delivery:** In-person or Online **Credential:** Certificate

6. Artificial Intelligence Systems and Automation Certificate Non College Degree (NCD), Clock-Hour Program

Artificial Intelligence Systems and Automation (303) focuses on the foundational skills required to design, evaluate, and deploy modern AI systems. This Certificate prepares students to design, evaluate, and deploy modern AI systems by introducing prompt engineering, structured output generation, retrieval-augmented generation (RAG), embeddings, vector databases, and full-stack AI application development. Students learn how to build reliable, safe, and production-aware AI workflows that support analysis, automation, and decision-making at scale.

Common Job Title: AI Systems Engineer **SOC Code:** 15-1252 **SOC Title:** Software Developers
CIP Code: 11.0102 (Artificial Intelligence)

Common Job Duties: An AI systems engineer builds and manages AI-driven solutions that support business functions such as research, automation, quality control, and internal productivity. They do this by:

- Designing and evaluating LLM-assisted workflows
- Creating structured outputs and reliability-tested prompts
- Building backend RAG pipelines using embeddings and vector databases
- Developing and deploying full-stack AI applications
- Implementing observability, logging, and evaluation frameworks
- Presenting findings to leadership and supporting AI adoption strategies

Program Objectives: The Artificial Intelligence Systems and Automation Certificate prepares students for entry-level AI engineering positions through practical instruction in prompt engineering, retrieval-augmented generation (RAG), vector databases, AI application development, and production-ready AI system design.

Required Prerequisite(s) to Enroll: Applicants must have successfully completed the Machine Learning Certificate and Data Engineering Certificate, or demonstrate equivalent education, training, or professional

experience as determined by Omaha Data Science Academy.

The Artificial Intelligence Systems and Automation Certificate is conferred upon students after having completed all of the following modules:
Foundations of AI & Prompt Engineering (AI 303)

24 hours of class time over 4 weeks

AI Backend Engineering (AI 303)

24 hours of class time over 4 weeks

Full Stack Artificial Intelligence Engineering (AI 303)

24 hours of class time over 4 weeks

Clock Hours: 72 hours **Weeks:** 12 **Delivery:** In-person only **Credential:** Certificate

Total Cost: $3,250 per module × 3 modules = $9,750.

Attendance Requirement: All Artificial Intelligence courses must be completed in person. Remote or online attendance is not permitted for any AI modules.

7. Agentic Artificial Intelligence Engineer Certificate Non-College Degree (NCD), Clock-Hour Program

Agentic AI Engineer Certificate prepares students to build advanced systems that incorporate tool augmented AI, model routing, budget enforcement, evaluation frameworks, and orchestrated multi-agent workflows. This Certificate focuses on designing AI systems that make decisions, enforce constraints, and operate autonomously within defined organizational boundaries.

Common Job Title: Agentic Systems Engineer **SOC Code**: 15-1299 **SOC Title**: Computer Occupations, All **Other CIP Code**: 11.0102 (Artificial Intelligence)

Common Job Duties:

An agentic systems engineer builds and maintains intelligent agent-based systems that extend LLM capabilities through tools, routing logic, and orchestrated decision patterns. They do this by:

- Building tool-augmented pipelines and schema-validated extraction systems
- Designing evaluation frameworks and golden test sets
- Comparing models and selecting appropriate tools based on quality, latency, and cost
- Creating routing pipelines that classify, triage, and escalate tasks
- Developing multi-agent architectures including Orchestrator, Researcher, and Validator agents
- Ensuring safety, budget compliance, and context isolation

Program objectives: The Agentic Artificial Intelligence Engineer Certificate prepares students to design, deploy, and evaluate autonomous AI systems using orchestration frameworks, routing, tool integration, and multi agent architectures. Required Prerequisite(s) to Enroll: Applicants must have successfully completed the Machine Learning Certificate and Data Engineering Certificate, or demonstrate equivalent education, training, or professional experience as determined by Omaha Data Science Academy. The Agentic AI Engineer Certificate is conferred upon students after having completed all of the required modules: Tool-Augmented AI (AI 303), 24 hours of class time over 4 weeks , Routing, Evaluation & System Budgets (AI 303), 24 hours of class time over 4 weeks, Orchestration & Agentic Systems (AI 303) 24 hours of class time over 4 weeks

Clock Hours: 72 hours Weeks: 12 Delivery: In-person only Credential: Certificate

Total Cost: $3,250 per module × 3 modules = $9,750.

Attendance Requirement: All Artificial Intelligence courses must be completed in person. Remote or online attendance is not permitted for any AI modules.

8. Fundamentals of Artificial Intelligence Certificate Non-College Degree (NCD), Clock-Hour Program

The Fundamentals of Artificial Intelligence Certificate represents successful completion of the full Artificial Intelligence pathway. It is not delivered as a separate 144-clock-hour course or cohort. Students complete the required certificate programs in sequence according to ODSA's published academic calendar and program requirements.

Common Job Title: AI Automation Engineer **SOC Code:** 15-1252 **SOC Title:** Software Developers

CIP Code: 11.0102 (Artificial Intelligence)

Common Job Duties: Graduates of the Fundamentals of Artificial Intelligence Certificate may apply the skills developed in the program to AI-enabled technical, analytical, automation, and implementation roles. Common job duties may include:

- Designing and implementing AI-enabled workflows and business process automations.
- Developing effective prompts, structured instructions, and context for generative AI systems.
- Building and integrating AI-enabled applications using APIs, backend services, and data sources.
- Developing full-stack AI applications that connect user interfaces, application logic, and AI services.
- Integrating external tools, data sources, and services into AI-enabled systems.
- Designing and implementing tool-augmented and agentic AI workflows.
- Developing routing and orchestration logic for multi-step AI systems.
- Testing and evaluating AI outputs for accuracy, reliability, performance, and appropriate use.
- Monitoring AI system behavior, resource utilization, and operational performance.
- Troubleshooting AI-enabled applications, integrations, workflows, and system failures.
- Applying responsible AI practices, including appropriate human oversight, data privacy, security, and risk considerations.
- Documenting AI systems, workflows, testing results, limitations, and implementation decisions.
- Collaborating with technical and business teams to identify appropriate opportunities for AI implementation and automation.

Program Objectives: Upon successful completion of the full 144-clock-hour pathway, students will have demonstrated the combined competencies developed across both required certificate programs, including foundations of artificial intelligence and prompt engineering, AI backend engineering, full-stack AI engineering, tool-augmented AI, routing and evaluation, system budgeting, orchestration, and agentic systems. Students will apply these competencies through hands-on, instructor-led coursework focused on designing, integrating, evaluating, and managing AI-enabled systems while applying responsible AI practices, appropriate human oversight, and professional judgment.

Required Prerequisite(s) to Enroll: Admission into the Artificial Intelligence pathway is governed by the published prerequisites for the Artificial Intelligence Systems and Automation Certificate and the Agentic Artificial Intelligence Engineer Certificate. Students must satisfy all applicable prerequisite requirements before beginning each component of the pathway.

Clock Hours: 144 hours Weeks: 24 **Delivery:** In-person only **Credential**: Certificate

Total Cost: AI Systems and Automation ($9,750) + Agentic AI Engineer ($9,750) = $19,500.

Attendance Requirement: All Artificial Intelligence courses must be completed in person. Remote or online attendance is not permitted for any AI modules.

9. Data Science Management Certificate Non-College Degree (NCD), Clock-Hour Program

This is an advanced Certificate for those in Data Science who are planning to or already are managing Data Scientists. A Data Science Manager manages the design and implementation of big data solutions for the organization. This person also oversees the team responsible for predictions, models, visualizations, APIs, and databases associated with the models. Data Science Managers typically report to C-Suite leadership.

Common Job Titles: Data Science Manager, Big Data Analytics Manager

Common Job Duties:

That of a Data Scientist plus:

- Manage Data Science team, including staff development
- Oversee model selection, model implementation, and management
- Present findings to C-Level executives.

Required Prerequisite(s) to Enroll:

Must be in the role of a Data Scientist (or equivalent) with aspirations of future management or has been awarded the Fundamentals of Data Science Certificate.

Skill Modules learned in this Certificate:

Data Science Management (DS Mgmt 505)

Duration: 16 hours. Taught as a 2-day, onsite class, or as 3 hours per night, 2 times per week for 3 weeks.

Cost: Call for Current Pricing.

Individual Itemized Cost

Individual skill modules may be combined to form career-readiness Certificate programs. An individual skill module may also be taken on its own when a student needs a specific skill or set of skills but does not wish to pursue a full Certificate. Note: Students completing individual skill modules will not receive a school Certificate (minus the Data Visualization Cert) Individual skill modules are 24 hours in length and taught 3 hours per night, 2 times per week for 4 weeks.*

Module Cost by Course Level

101 Classes $1,950

202 Classes $2,850

303 Classes $3,250

Individual Module

Programming Introduction to Python Programming (Python 101)

In this class, students will be introduced to some of the major concepts of Data Science (Python Programming, Database Management, Modeling, and Data Visualization) and some of the tools used in the profession. The tools include a crash course in the basics of programming, data structures and object oriented design, basic web development, Jupyter Notebooks, GitHub, and web scrapers, as well as functional programming concepts and key Python libraries (Numpy and Pandas). This module, taken individually, does not earn a student a Certificate.

Database Data Manipulation and Management (SQL101)

This class teaches a student how to store and transform data specifically to be used in modeling. Students will learn database design, SQL queries, different schemas, data cleaning techniques, and data appending. The class also will introduce a tool called Dataiku, a data platforming tool used for easier data engineering and visual/drag and drop data science. This module, taken individually, does not earn a student a Certificate.

Data Engineering Data Engineering (DBA1 & DBA 2 202)

Data Engineering is quickly becoming a highly sought skill. A Data Scientist's best friend, a Data Engineer not only designs and manages the data sources Data Scientists use to run their algorithms, but they also extract, transform, and load the data; manage the APIs; and are usually in charge of the data and data science toolsets. This class teaches those skills as well as how to manage data flows and work with the data team to sustain modeling in the enterprise. This module, taken individually, does not earn a student a Certificate.

Data Visualization Fundamentals of Data Visualization (Tableau 101)

Data visualization jobs have increased 1,581% since 2011, according to Forbes, proving that this skill alone is immensely valuable in helping key business users understand data, create corporate buy-in, and make decisions from data. In this class, students will learn the fundamentals of expressing data visually. We will teach you data design and how humans digest data--specifically, the fundamentals of data visualization design and construction, as well as best practices needed to implement them. This class uses Tableau, an industry-wide benchmark for quality visualization tools.

Power BI (PBI 101)

Power BI is a major tool for most Data Analysts to use in Data visualization, especially when the data needs significant preparation prior to visualization. This class will teach how to visualize data using Power BI and how to collect, arrange, and prepare data for visualization.

Machine Learning Basic Model Building (Model 202)

Fundamentally, data science is using statistics and economic modeling to predict what is likely to happen next. This class will teach the student the fundamentals of how to build common algorithms inside of an industry-leading data science platform called Dataiku. This will include the basics of model evaluation, choosing target variables and characteristics, and basic machine learning. This module, taken individually, does not earn a student a Certificate. This module, taken individually, does not earn a student a Certificate.

Mathematics of Model Evaluation (Eval 202)

This class will dive into the metrics behind evaluating an analytics model's performance using F1, Accuracy, Precision, Recall, AUC, Cost matrix, and Cumulative Lift. Students also will learn to show the steps to building, testing, evaluating, adjusting/rebuilding, re-testing, and re-evaluating a model. Finally, students will learn which model to use, avoiding the pitfalls of just using accuracy as an indicator. This module, taken individually, does not earn a student a Certificate.

API & Cloud Database (Data 202)

Cloud Infrastructure and API Integration for Data Science focuses on leveraging the power of cloud platforms for scalable data science applications. It also covers the importance of APIs for data retrieval, sharing, and integration. Students will understand how to build, deploy, and manage data science pipelines in cloud environments. This module, taken individually, does not earn a student a Certificate. Artificial Intelligence - Attendance Requirement: All Artificial Intelligence courses must be completed in person. Remote or online attendance is not permitted for any AI modules. Students complete the Artificial Intelligence Systems & Automation Certificate before progressing into the Agentic Artificial Intelligence Engineer Certificate.

Completion of both certificates results in the awarding of the Fundamentals of Artificial Intelligence Certificate.

Artificial Intelligence Foundations of AI & Prompt Engineering (AI 303)

In this module, students learn the fundamentals of modern AI systems, including how Large Language Models (LLMs) process tokens, context windows, embeddings, and structured output. Students practice prompt engineering frameworks, persona development, grounding techniques, iterative refinement, and reliability testing. Ethical use, safety, and evaluation are emphasized throughout.

Artificial Intelligence Backend Engineering (AI 303)

This module focuses on building backend AI pipelines in Python. Students design batch extraction processes, validate structured output, create embeddings, implement chunking strategies, and ingest data into vector databases. Retrieval-Augmented Generation (RAG) techniques—including naïve and metadata-aware retrieval—are used to improve output accuracy and observability. Students learn how to diagnose retrieval failures and measure model performance.

Full Stack Artificial Intelligence Engineering (AI 303)

In this applied module, students turn backend pipelines into user-facing AI applications. Using frameworks such as Streamlit, students build stateful chat interfaces, integrate retrieval pipelines, capture user feedback, and apply safety guardrails. Additional topics include prompting defenses, evaluation sets, quality testing, deployment strategies, and cloud-ready configuration. The module concludes with a deployed AI demonstration application.

Tool-Augmented Artificial Intelligence (AI 303)

Students extend large language models (LLMs) with tools that process documents, enforce schemas, and produce high-quality structured outputs. This module introduces tool calling, Pydantic schema validation, contract testing using golden input and expected output pairs, multimodal document processing, and techniques for defending against tool-based prompt injection. Students build a complete processing pipeline that integrates safety, structure, and business rules.

Routing, Evaluation, and System Budgets (AI 303)

This module teaches students to build cost-efficient and performance-aware AI systems. Topics include model selection, API-based inference, evaluation metrics (quality, latency, cost), multi-model comparison, routing pipelines, and enforcing decision budgets. Students build systems that classify tasks, route requests to the best model, and log decisions for audit and optimization.

Orchestration & Agentic Systems (AI 303)

Students design agentic systems using orchestrators, researcher agents, and validator agents. The module teaches context management, multi-agent architectures, budget enforcement, iterative research workflows, and blind validation techniques. Students design a full agentic AI system and demonstrate how context isolation, evaluation, and safety constraints are maintained.

Management Data Science Management (DS Mgmt 505)

Data Scientists are a new type of employee and require a new type of leadership, understanding, and management. Taught in workshop format alongside the book, “Leading a Data Driven Organization – A Practical Guide to Transforming Yourself and Your Organization to

Win the Data Science Revolution,” this class walks through the concepts of data science to equip students to succeed as leaders in the field.

Educational Staff

Practicing professionals bringing current knowledge into every classroom.

REAL-WORLD EXPERIENCE. PRACTICAL INSTRUCTION.

ODSA instructors have education, training, or occupational experience in the areas they teach. Their industry knowledge connects technical concepts to practical application.

Emily Kenney
Machine Learning and Data Engineering

Tyler Hayes
Artificial Intelligence and Python

Skyler Meints
Cloud, API, SQL, and Data Engineering

Charley Burtwistle
Data Visualization using Tableau and Power BI

Thomas Flaherty
Python, Data Engineering, and Machine Learning

Samuel McQuistan
SQL and Data Engineering

Jeremy Bergmann
SQL, Data Engineering, and Machine Learning

Jake Braun
Data Visualization and Business Intelligence

John Khong
Technology and Data Systems

Ida Angelma
Python, SQL, and Data Engineering

James Card
SQL, Data Engineering, and Machine Learning

Faculty Information

Credentials are available for student review upon request, in accordance with Nebraska Rule 41.

EXPERIENCED • **CURRENT** • **COMMITTED TO STUDENT SUCCESS** canlearnsmart.com

Faculty assignments may change based on program scheduling. Instructor credentials are available upon request.

Part B — Policies and Procedures

1.0 Program Objectives

The purpose of the ODSA is to support efforts to address the tech talent shortage in the Midwest experienced by government, non-profits, startup companies, small to medium-sized businesses, and major corporations. The ODSA accomplishes this by providing job-specific training in data science led by practicing professionals, so students can gain the skills they need to secure employment and companies can fill their staffing and organizational needs. Maximum student-to-teacher ratios for each ODSA course is 15:1

2.0 Owners & Board of Directors/Officers

2.1 Owners

The Omaha Data Science Academy is a division of Contemporary Analysis, LLC.

2.2 Advisory Board of Directors/Officers

2026 Advisory Board Members:

Nathan Watson

Carrie Rosenberry

Nick Rosenberry

3.0 Observed Holidays and Weather

The ODSA observes all federal holidays. Classes will not take place:

- New Year's Day
- Martin Luther King, Jr. Day
- Presidents Day
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Columbus Day
- Veterans Day
- Thanksgiving (Wednesday and Thursday)
- Christmas Eve and Christmas Day
- New Year's Eve

Additionally, in the event of inclement weather, the ODSA will make a decision by noon on that day about class attendance based on weather forecasted and predicted road conditions. Class will be notified by email and/or phone (when available).

4.0 Facility Description & Mailing Address

4.1 Facility Address : ODSA courses will be held at:1402 Jones St Suite 220, Omaha NE 68102 (inside the Elevator Co-Warehousing + Community on second floor) Phone: 531-333-3282

4.2 Mailing Address: The Omaha Data Science Academy can be contacted by mail

at: 1402 Jones St Suite 220, Omaha NE 68102

5.0 Class Requirements

Artificial Intelligence (AI 303) courses are delivered in person only

5.1 Number of Student Requirements

Individual modules are offered only when a minimum of three (3) students are enrolled. Spring and Fall modules meet two (2) times per week, while Summer modules meet three (3) times per week.

5.2 Class Materials

ODSA does not use textbooks. All instructional materials are created in-house by faculty and delivered through the ODSA Learning Management System (LMS). These proprietary materials are included in tuition and are not available for purchase elsewhere. Students are required to have access to a personal computer that meets the minimum specifications outlined in Section 5.3 (Equipment Requirements). For students who do not have a qualifying computer, ODSA provides loaner laptops at no additional cost. Certificate of completion will not be issued until all loaned equipment has been returned in good working condition.

5.3 Equipment Requirements

Operating System Requirements:

Microsoft® Windows 10 OR Mac OS X v10.11 (El Capitan) or later

Chromebook (for Intro or Foundations courses only) with minimum 4GB of RAM & 16GB SSD 🎬
Multicore Intel processor with 64-bit support

8 GB of RAM

32 GB of available hard-disk space for installation; additional free space required during necessary program installation (cannot install on a volume that uses a case-sensitive file system or on removable flash storage devices)

6.0 Enrollment procedures and entrance requirements

Students are encouraged to visit the ODSA facility prior to enrollment. However, if this is not an option, students are given the opportunity to withdraw without penalty within three days following either the regularly scheduled orientation procedures or following a tour of the school facilities and inspection of equipment. To begin the enrollment process, participants must apply at: https://canlearnsmart.com/enrollment

NOTE: No applicants will be allowed to enroll after the second day of any course. Applicants are expected to possess basic technological proficiency. This includes the ability to use a computer, navigate the internet, download, install, and operate software applications, and conduct effective online searches using tools such as Google or equivalent search engines. Applicants should also be able to locate, understand, and apply instructional and “how-to” resources from platforms such as YouTube or similar services.

Applicants who meet the criteria will be contacted by ODSA staff, to complete an enrollment agreement and arrange for course payment. Training and Reemployment resources and services are available for those that qualify. (See Section 7.0). For Payment options, see Section 17.0

6.1 Requirements for Admission and Enrollment To be considered for

applicants must meet the following minimum requirements: Be at least 18 years of age at the time of enrollment. Possess a high school diploma, General Educational Development (GED) Certificate, or recognized equivalent. Submit a completed application form with all required information and documentation. Meet the school's published technology proficiency requirements. Successfully complete the required criminal conviction review/background check process and provide written consent, as outlined in the Criminal Background Review Policy.

6.2 Admissions Eligibility – Criminal Backgrounds

Omaha Data Science Academy welcomes applications from individuals with diverse backgrounds. However, for the safety and integrity of our learning environment, ODSA will not admit applicants with convictions for violent crimes or sex offenses. Applicants with other types of criminal convictions may be considered on a case-by-case basis by the Admissions Review Committee. Decisions will take into account the nature of the offense, the time elapsed since conviction, and evidence of rehabilitation. All applicants must complete a criminal conviction review/background check as part of the admissions process and provide written consent for this review. This may include searches of the Nebraska Sex Offender Registry, the Nebraska Department of Corrections offender database, court records, and other publicly available criminal history databases. ODSA reserves the right to use a licensed third-party provider for background checks if necessary.

Failure to disclose criminal history, falsifying information, or refusing consent will result in denial of admission or immediate dismissal if discovered after enrollment. Applicants are also required to self report any new criminal charges or convictions that occur after application submission or during enrollment. (Rule41-012.01). This admissions policy is established in accordance with Nebraska Department of Education Rule 41, which requires that private postsecondary career schools clearly state their admissions standards, apply them consistently, and operate in a manner that protects the health, safety, and welfare of students and the public. Omaha Data Science Academy applies this policy in a nondiscriminatory manner and reserves the right to deny admission or dismiss students based on information that materially affects campus safety or institutional integrity. Admission is contingent upon verification of eligibility requirements and approval by the Admissions Review Committee. ODSA reserves the right to deny admission to applicants who do not meet these requirements or who provide incomplete, inaccurate, or misleading information during the admissions process

7.0 State Administered Workforce Training and Reemployment Resources

Publicly available training and reemployment resources for individuals seeking employment or career transition are administered by state and local workforce agencies. These programs are offered externally and are not provided, administered, or guaranteed by ODSA. Information on state and local workforce training and reemployment resources administered by the Nebraska Department of Labor and its partner agencies is available at: https://hws-ne.org/resources/
https://dol.nebraska.gov/ReemploymentServices Eligibility, availability, and services are determined solely by the administering agencies. ODSA does not provide advice, evaluation, or guidance regarding these programs.

8.0 Description of school's placement assistance

While employment or placement is not guaranteed, ODSA provides career-related assistance intended to support students' employment and career-transition efforts. Students also can receive feedback on their resume and LinkedIn profile and be able to practice with the ODSA staff in mock interviews. ODSA does not

guarantee employment. Such assistance may include connections to relevant professional contacts and data science teams, notifications of career fairs or hiring events, and other workforce-related opportunities as available. Students may also receive general feedback on résumés and LinkedIn profiles and participate in mock interviews conducted by ODSA staff. These activities are offered for informational and skill-development purposes only. ODSA does not guarantee employment or job placement.

ADOPTED SUPPLEMENT: Attendance Policy Amendment (effective October 8, 2026 (pages 20-21)

VA approval of a program does not imply employment, guarantee employment, or constitute endorsement by the U.S. Department of Veterans Affairs.

9.0 Attendance Policy

Regular and punctual attendance is expected of all students enrolled in Academy programs. Attendance is recorded for all scheduled instructional sessions. Students are expected to attend scheduled courses in which they are enrolled. If a student fails to notify the instructor of an absence, the absence may be recorded as unexcused.Make-up work may be authorized by the instructor when academically appropriate, but completion of make-up work does not replace required attendance hours or remove a recorded absence. All approved make-up work must be completed by the deadline established by the instructor. Students who fail to maintain satisfactory attendance or participation standards may be subject to warnings, probation, administrative withdrawal, or dismissal from the program. Refund eligibility for students withdrawn due to attendance violations will be determined according to Section 17.3 (Refund Policy) of this Catalog and applicable Nebraska Department of Education requirements. Students are responsible for requesting and completing any permitted make-up work following an absence.

9.1 Absence Policy

Due to the technical and instructional nature of ODSA programs, regular participation is considered essential to student success. Absences without a serious reason are discouraged. Students who are frequently absent may be subject to academic review by instructors and administrators. Actions taken may include warnings, probation, or administrative removal from a course or program. Exceptions may be considered for documented illness, emergency situations, or other circumstances approved by the Academy. Students are encouraged to notify instructors as soon as possible regarding extended absences or emergencies impacting attendance. Failure to maintain satisfactory participation and attendance may result in dismissal from a course or program in accordance with Academy policies.

9.2 Tardiness Policy

Late arrivals may disrupt the instructional environment for students and faculty. Students arriving more than 10 minutes after the scheduled start of class may be marked absent for that instructional session, subject to instructor review.

Timeliness expectations also apply to required program activities, site visits, labs, workshops, and scheduled excursions. Students are expected to arrive prepared and on time for all scheduled instructional activities. Program schedules and activities may be adjusted due to circumstances beyond the Academy's control, including weather or facility-related events.

10.0 Academic Progress and Grading Policy

Students are evaluated based on successful completion of assigned coursework, projects, assessments, participation requirements, and demonstration of course learning outcomes. To successfully complete a course or Certificate program, students must:

- Complete required coursework and technical learning activities
- Demonstrate achievement of stated course learning outcomes
- Meet minimum attendance and participation requirements
- Comply with Academy conduct standards outlined in this Catalog

Students who successfully complete program requirements will be awarded a Certificate of Completion.

10.1 Academic Progress

Instructors provide ongoing feedback regarding student progress and proficiency throughout the course. Students experiencing academic difficulty may receive additional instructional support, guidance, or opportunities for improvement when appropriate. Academic progress is evaluated through coursework, technical projects, participation, practical exercises, and assessments aligned with course learning outcomes.

10.2 Grading

ODSA utilizes a pass/fail grading system designed to evaluate practical skill development and achievement of program learning outcomes. Students are evaluated through a combination of assignments, technical projects, assessments, participation, and other instructional activities aligned with course objectives. To successfully complete a course or program, students must:

- Achieve a cumulative assessment score of 70% or higher
- Meet attendance and participation requirements outlined in this Catalog
- Comply with student conduct standards

Academic records maintained by the Academy may include enrollment information, attendance records, assessment outcomes, and completion status. Assessments are designed to ensure that students who earn ODSA Certificate demonstrate a reasonable understanding of the course material and the ability to identify and apply additional resources when needed. Students who do not achieve a passing result may be encouraged to retake the course. There is no additional charge for a second attempt.

11.0 System for Reporting Student Progress

Student progress is evaluated by instructional staff and reported individually and in person on an assessment-by-assessment basis throughout each course. Assessments measure demonstrated proficiency and progress toward stated course learning outcomes. Depending on the length and structure of the course, students may complete one to five assessments, each contributing to the overall evaluation of academic progress.

12.0 Student conduct policy

Because certain ODSA training activities involve collaboration with real businesses and participation in real-world projects, students are expected to conduct themselves in a respectful, professional, cooperative, and collaborative manner throughout the duration of each course, workshop, or session.

Students who do not exhibit qualities expected of professionals in this situation will receive a verbal and written warning for the first incident. Any subsequent incidents may result in termination of course/workshop enrollment.

12.1 Nondiscrimination Statement

ODSA does not discriminate against applicants or students on the basis of race, color, religion, sex, age, national origin, disability, veteran status, or any other status protected by applicable federal, state, or local law. All students are expected to conduct themselves in a manner that supports a respectful, professional, and inclusive learning environment and to comply with all school policies and applicable standards of conduct.

12.2 Advertising and Marketing Policy

ODSA does not engage in erroneous, deceptive, or misleading advertising, marketing, or recruitment practices. All published information, promotional materials, and statements about programs, costs, and outcomes are accurate and consistent with the information provided in this catalog.

13.0 Readmission Policy

Students who voluntarily withdraw, are administratively withdrawn, or are dismissed from the Academy and wish to return must submit a written request for readmission to the Academy administration. Requests for readmission should be submitted no fewer than 30 days prior to the requested return date whenever possible. The Academy may consider factors including:

- Prior academic performance
- Attendance and participation history
- Student conduct history
- Completion of previous coursework requirements
- Readiness to successfully resume participation in the program

The Academy reserves the right to approve, deny, or conditionally approve requests for readmission. Students approved for readmission may be required to:

- Repeat coursework
- Meet updated program requirements
- Satisfy financial obligations
- Comply with academic or conduct conditions established by the Academy

Notification regarding readmission decisions will be provided in writing.

14.0 Student Probation Policy

Students are expected to complete required coursework, assignments, projects, assessments, and participation activities in a timely manner throughout their enrollment at ODSA. Because ODSA programs are accelerated and skills-based, assignments completed outside of scheduled class sessions are considered an essential part of academic progress and successful course completion. Students who fail to complete required coursework, maintain satisfactory participation, or demonstrate adequate academic progress may receive written or verbal notice regarding deficiencies. The Academy may place a student on academic probation when:

- Required assignments remain incomplete
- Attendance or participation requirements are not met
- Academic progress becomes unsatisfactory
- Student conduct interferes with successful participation in the program

Students placed on probation may be restricted from advancing into future courses, enrolling in additional modules, or receiving a Certificate of completion until deficiencies have been resolved. The Academy may establish corrective action requirements or academic improvement conditions as part of probation status. A student may be removed from probation after successfully completing outstanding requirements and demonstrating satisfactory academic progress, attendance, participation, and conduct. Failure to correct deficiencies while on probation may result in administrative withdrawal or dismissal from the program in accordance with Academy policies

15.0 Student Record Policy

ODSA maintains academic and financial records for all enrolled students in accordance with applicable Nebraska Department of Education requirements. Students may request access to their records by submitting a written request to the Office of School Administration at krystal.rider@canlearnsmart.com

15.1 Academic Transcript

The academic transcript will include the following information: Student name and address Student identification number assigned by the school Date of entry and date of exit Name of the Certificate and individual skill modules pursued

Attendance records Certificate earned Grades earned Graduation status, including whether the student graduated, withdrew, or was terminated

15.2 Financial Transcript

The school shall maintain complete and accurate financial records for each student. At a minimum, these records shall include: Student's name and address Student's identification number The program of study in which the student is enrolled

A detailed record of all expenses incurred A detailed record of all payments received

ODSA maintains permanent academic and institutional records for a minimum of fifty (50) calendar years. Student financial records are retained for a minimum of five (5) years following the student's withdrawal, graduation, or other separation from the school. All certificates issued by the school shall include, at a minimum, the signature of the ODSA Director and the official school seal.

15.3 Access to Student Records

The ODSA shall not release, transfer, disclose, or otherwise disseminate students' records or information contained therein, except upon the student's written request, except to persons authorized or required by applicable state or federal law or regulations, or pursuant to a court order. This policy applies to all ODSA employees and governs the access to and handling of student records, data, or information in any format, including paper documents, digital text, images, audio recordings, video, microfilm, or other media, in the course of conducting ODSA administrative, financial, instructional, or business operations. Note: Students shall have the right to review their own student records, including academic grades, attendance records, and financial records in accordance with applicable law and school policy.

16.0 Credit for previous education, training, or experience

The school recognizes that students may enter with prior education, training, or relevant work experience. Such prior learning will be considered for the purpose of determining whether a prerequisite course requirement may be waived. Students seeking consideration must submit a written petition to the School Director. Petitions may be emailed to krystal.rider@canlearnsmart.com. Each request will be reviewed on an individual basis, and the student will be notified of the decision in writing. The Omaha Data Science Academy will consider all prior education and training, including military training, when evaluating eligibility for credit. When credit is granted, tuition charges and program length will be adjusted proportionately, as applicable, and any necessary enrollment changes will be handled by the school.

17.0 Payment, Cancellation, and Refund Policy

After payment is collected from an applicant for enrollment, the applicant will receive a receipt and a copy of the signed enrollment agreement. Certificates will not be issued to students who have not returned all loaned school equipment.

17.1 Self-Pay

Any balance due after applicable discounts or financial assistance has been applied must be paid as follows Fifty percent (50%) of the total balance is due on the start date of the course (the first day of class). The remaining fifty percent (50%) is due within thirty (30) days following the end of the course. A student may not begin a subsequent course while a balance remains unpaid unless prior payment arrangements have been approved by the school before the start of the next course. Monthly payment plans are available only by special arrangement and must be approved and established prior to the start of the course.

17.2 Company Pay

When tuition and related charges are paid by a student's employer or sponsoring organization, the school will invoice the responsible entity prior to the start of the course. All invoiced amounts are due within thirty (30) days of the invoice date unless otherwise agreed to in writing. Upon satisfactory completion of all academic and skill requirements and when all financial obligations to the school have been met, the school will award a Certificate of Completion. The student and school understand that this Agreement may not be amended except in writing and signed by both parties.

17.3 Refund Policy

Students who withdraw or are administratively withdrawn from a course or program after instruction begins may be eligible for a pro-rata refund based on the portion of the course completed through the effective date of withdrawal. Refund calculations are based on the following:

- Refunds are calculated to the exact date of withdrawal.
- Tuition and instructional charges will not exceed the proportional amount owed based on the length of the course completed.
- Instructional materials included within tuition and accessed during the course are non refundable once instruction begins.
- ODSA does not charge an application, enrollment, or registration fee. Students who withdraw or cancel enrollment prior to the first scheduled class session will receive a 100% refund of tuition paid.

Written notice of withdrawal or cancellation must be submitted to the Academy prior to the first scheduled class session for a full refund to apply. The effective date of withdrawal or cancellation shall be the date written notice is received by the Academy. Refunds for students withdrawn due to attendance, conduct, or administrative dismissal will be calculated according to this refund policy and applicable Nebraska Department of Education requirements.

17.4 Refund Policy for Cancellation Before Course Begins

An applicant or student who cancels enrollment before the official start date of the course will receive a 100% refund of all tuition and fees paid, provided that written notice of cancellation is submitted to the Academy prior to the first scheduled class session. Omaha Data Science Academy does not charge an application fee or enrollment fee. Therefore, all amounts paid prior to the start of instruction are fully refundable upon timely cancellation. Written notice of cancellation may be submitted by email,

mail, or other written communication accepted by the Academy. The effective date of cancellation will be the date the written notice is received. Because no application or enrollment fee is charged, no portion of tuition or fees will be withheld for administrative costs when a student cancels prior to the course start date.

17.5 Veterans Benefits and Transition Act of 2018 Policy for Veteran Students Utilizing

VA GI Bill® Education Benefits Consistent with the Veterans Benefits and Transition Act of 2018,

Section 3679 of title 38, United States Code, Section 103, Omaha Data Science Academy will not impose any penalties due to the delayed disbursement of a payment by the U.S. Department of Veteran Affairs on recipients of Chapter 31 and Chapter 33 VA Benefits. Omaha Data Science Academy will permit any covered individual to attend or participate in the course of education during the period beginning on the date on which the individual provides Omaha Data Science Academy a certificate of eligibility for entitlement to educational assistance under chapter 31 or 33, and ending on the earlier of the following dates: 1) The date on which payment from the VA is made to the institution or 2) 90 days after the date the institution certified tuition and fees following the receipt of the COE (Certificate of Eligibility). Additionally, Omaha Data Science Academy will not require that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to Omaha Data Science Academy due to the delayed disbursement of funding from the Department of Veterans Affairs under chapter 31 or 33. A Covered Individual is any individual who is entitled to educational assistance under chapter 31, Vocational Rehabilitation, or chapter 33, Post 9/11 GI Bill® benefits, and has been verified by the school certifying official as benefit eligible. This requirement is limited to the portion of funds paid by VA.

"GI Bill®" is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at www.benefits.va.gov/gibill.

18.0 Procedure for addressing student complaints

Students may contact Academy administration regarding academic, administrative, financial, or instructional concerns. The Academy encourages students to first attempt resolution directly with the appropriate instructor or administrative representative whenever appropriate. Complaints that are not resolved internally may be submitted to the Nebraska Department of Education, Private Postsecondary Career Schools Program. Current contact information for the Academy is available at: Information regarding the Nebraska Department of Education complaint process is available at: https://www.education.ne.gov/ppcs/contact-us/

19.0 Standards of Academic Progress

Omaha Data Science Academy evaluates student progress through attendance, participation, coursework completion, assessments, technical projects, and conduct standards. To maintain satisfactory academic progress, students must:

- Meet minimum attendance requirements
- Successfully complete required coursework and assessments
- Maintain satisfactory participation and conduct
- Demonstrate progress toward stated learning outcomes

Students who fail to maintain satisfactory academic progress may be subject to:

- Academic warnings

- Probation
- Administrative review
- Dismissal from a course or program

The Academy may provide academic support, remediation opportunities, or corrective action plans when appropriate. Student academic records are maintained in accordance with Academy policies and applicable Nebraska Department of Education requirements.

Required Nebraska Complaint Notice

STUDENT COMPLAINT RIGHTS

The student may contact the Program Director of Private Postsecondary Career Schools at the Nebraska Department of Education. Current complaint information is available at education.ne.gov/ppcs/contact-us/.

Appendix A — VA Education Benefits Policies

APPROVAL LIMITATION

Only programs and courses approved by the Nebraska State Approving Agency and the U.S. Department of Veterans Affairs may be certified for VA education benefits. VA approval does not guarantee employment, transferability, benefit eligibility, or payment.

Covered Individuals and Delayed VA Payments — 38 U.S.C. § 3679(e)

ODSA permits a covered individual using Chapter 31 or Chapter 33 education benefits to attend or participate beginning when the student provides a qualifying Certificate of Eligibility or other acceptable eligibility documentation and continuing until the earlier of: (1) the date VA pays ODSA, or (2) 90 days after ODSA certifies tuition and fees following receipt of the eligibility documentation.

During this protected period, for the portion expected from VA, ODSA will not:

- Assess a late fee or other penalty because VA payment is delayed.
- Deny access to classes, the learning management system, the lending library, or other institutional facilities because VA payment is delayed.
- Require the covered individual to borrow additional funds because VA payment is delayed.

ODSA may require the student to submit verifiable eligibility documentation by the first day of the course, submit a written request to use benefits, and provide information necessary for accurate certification. The student remains responsible for charges VA does not pay.

Prior Credit Evaluation

ODSA evaluates relevant civilian and military education, training, certifications, and experience; grants appropriate credit under its published policy; provides written notice of the evaluation; shortens the program and adjusts tuition when applicable; and certifies only the remaining approved training.

Enrollment Changes and Satisfactory Progress

VA beneficiaries must immediately report withdrawal, attendance interruption, schedule change, program change, or another enrollment change. ODSA reports required changes to VA. VA beneficiaries are subject to the same attendance, academic-progress, grading, conduct, probation, dismissal, and readmission standards as other students.

85/15 Rule

ODSA monitors and reports supported and nonsupported enrollment ratios when required. Enrollment may not be certifiable when a program exceeds applicable VA limits unless an exemption or other VA authority applies.

Trademark and Resources

“GI Bill®” is a registered trademark of the U.S. Department of Veterans Affairs (VA). Information about VA education benefits is available at benefits.va.gov/gibill. VA determines benefit eligibility and payment.

Section 1018 Personalized Shopping Sheet and Student Protections

ODSA provides each covered individual using VA education benefits with a personalized College Financing Plan, also known as a personalized shopping sheet. The form identifies estimated tuition, fees, books, supplies, additional program costs, living expenses, estimated VA-covered amounts, other available aid, estimated uncovered costs, student-loan debt, completion information, job-placement

information when available, transfer and military-credit policies, and any additional licensing or certification requirements.

When tuition or fees change after being established for an academic year, ODSA will provide an updated personalized shopping sheet to affected covered individuals within 15 days.

ODSA does not participate in Title IV federal student-aid programs and does not offer or arrange private student loans. Covered individuals are informed of this fact and of any other available federal, state, institutional or third-party assistance before alternative financing is discussed.

ODSA does not automatically reenroll a covered individual in a course or program. The student must affirmatively approve each enrollment before ODSA certifies that enrollment to VA.

Members of the Armed Forces, including Reservists and members of the National Guard, may be readmitted following a service-related interruption. ODSA will reasonably accommodate qualifying short absences resulting from military-service obligations.

Each covered individual receives the current Course Catalog, Student Handbook, signed Enrollment Agreement, program schedule, module sequence, graduation requirements and expected completion timeline.

ODSA obtains all required Nebraska Department of Education, accrediting-agency when applicable, and State Approving Agency/VA approvals before enrolling or certifying a covered individual in a new or revised program.

Krystal Rider, President and School Certifying Official, serves as the primary contact for VA education-benefit and financial questions. She may be reached at krystal.rider@canlearnsmart.com or 531-333-3282. Kim Bridges, Director of Student Success, assists with academic counseling, student support, disability-resource coordination and program completion. She may be reached at kim.bridges@canworksmart.com or 531-333-3282.

Compliance References

- Nebraska Department of Education, Title 92, Nebraska Administrative Code, Chapter 41 — Private Postsecondary Career Schools.
- Nebraska Department of Education, Private Postsecondary Career Schools and Veterans Education.
- 38 U.S.C. § 3679(e), delayed-payment protections for Chapter 31 and Chapter 33 covered individuals.
- 38 C.F.R. §§ 21.4253 and 21.4254, prior-credit and school-approval requirements.
- U.S. Department of Veterans Affairs guidance for non-college-degree schools.

CATALOG ADMINISTRATION

Material program, schedule, tuition, delivery, or policy changes should be submitted to Nebraska PPCS and, when applicable, the State Approving Agency before implementation or VA certification.

Attendance Policy Amendment

2026–2027 Course Catalog • Sections 9.0–9.2 • ADOPTED OCTOBER 8, 2026

Purpose: Adopt only the specific attendance disclosures missing from the current catalog for ACCET Document 29 items 31–32. All existing provisions remain unchanged unless expressly supplemented below.

1. Existing provisions retained

ODSA continues to record attendance at every scheduled session; permit instructor review of arrivals more than 10 minutes late; consider documented illness and emergencies; allow instructor-approved make-up work without erasing absences or replacing clock hours; and use warnings, probation, administrative withdrawal, or dismissal as appropriate. Refunds continue under Catalog Section 17.3.

2. Additions to Section 9.0

Minimum attendance standard for satisfactory progress and completion: Students must attend at least 80% of scheduled instructional clock hours to be eligible for certificate completion, unless a higher standard is required by an applicable agency. Students must also complete required coursework and demonstrate program learning outcomes. Excused absences remain absences when calculating attendance and do not increase the maximum allowable absences.

Early departures: Students must notify the instructor when leaving before a scheduled class ends. The instructor will document actual attendance and instructional time missed. An early departure may affect satisfactory attendance under the approved minimum standard. Leaving early does not automatically constitute a full-session absence.

Consecutive absences: A student who misses three (3) consecutive scheduled class meetings will be automatically withdrawn, subject to any applicable approved leave of absence or required legal protections. The Academy will document the last date of attendance, withdrawal determination, student notice, and refund review under Catalog Section 17.3. Scheduled class meetings means actual scheduled instructional sessions, not calendar days.

3. Addition to Section 9.1: Make-up work

The instructor will communicate an approved make-up assignment and a specific written due date to the student. Students must complete instructor-approved make-up

assignments within 72 hours after returning to class, and no later than the end of the applicable module, unless an extension is approved in writing by the instructor or school administration. Completion of make-up assignments does not replace missed clock hours or remove a recorded absence. Any recovery of missed instructional clock hours must be equivalent in content, instructional time, and delivery to the missed instruction and must be supervised, documented, and approved by ODSA in accordance with ACCET Document 35.

4. Administration and records

Instructors document actual attendance, tardiness, early departures, make-up assignments, deadlines, and completion. The Director of Student Success reviews attendance concerns and communications. The school director approves administrative withdrawal and ensures any refund determination follows the published policy. Recordkeeping procedures will be reflected in the master SOP and LearnWorlds workflow.

5. Adoption and implementation

- Confirmed: 80% minimum attendance for vocational program completion under ACCET Document 35, subject to any higher applicable agency requirement.
- Confirmed: automatic withdrawal after three consecutive missed scheduled class meetings.
- Confirmed: instructor-approved make-up assignments are due within 72 hours after the student returns to class, and before the end of the applicable module, unless a written extension is approved.
- Administration will verify and apply ACCET Document 36 leave-of-absence requirements where applicable.
- This amendment is incorporated into the 2026–2027 Course Catalog effective October 8, 2026. Align student-facing and internal documents and notify affected students.

Effective date: October 8, 2026 Adoption: Confirmed by ODSA leadership on October 8, 2026.

Version: 1.0 ADOPTED • Effective October 8, 2026. This amendment supplements Catalog Sections 9.0–9.2; all unmodified provisions remain in effect.